



**VOLUNTEER REGISTRATION FORM**

<b>Which role are you interested in, House guide or Gardener?</b>
<b>How did you find out about volunteering at Burton Constable Hall?</b>

**Part 1 – Personal details and Declaration**

<b>Title:</b>	
<b>First name:</b>	
<b>Surname:</b>	
<b>Telephone:</b>	
<b>Mobile:</b>	
<b>Email:</b>	
<b>Home Address:</b>	

<p><b>Do you have the right to work in the UK?</b> Please note: if you do not have the right to work in the UK you run the risk of deportation by volunteering.</p>	
<p><b>Do you have any unspent criminal convictions or is there any action pending against you?</b> This will not necessarily prevent you from volunteering – each case is dealt with on its own merits.</p>	
<p><b>Do you have any disability or specific need for which special arrangements or adjustments are needed for the role?</b> All information is strictly confidential. If yes, we may contact you in confidence to discuss your requirements.</p>	

## Part 2 – About you

### **Background & Interests**

Please give us brief details; this can include your skills and experience, hobbies, interests and previous volunteering roles

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**Employment** Please mark the following boxes. Are you currently?

<b>Employed (Full-time)</b>	<b>Employed (part-time)</b>	<b>Unemployed</b>	<b>Retired</b>	<b>Student (Full-time)</b>	<b>Student (Part-time)</b>

## Part 3 – References

Please provide contact details of two people (not related to you) who we may contact for references.

<b>Name:</b>	<b>Name:</b>
<b>Address:</b>	<b>Address:</b>
<b>Telephone:</b>	<b>Telephone:</b>
<b>Email:</b>	<b>Email:</b>
<b>Relationship to you:</b>	<b>Relationship to you:</b>

## **Part 4 – Emergency contact details**

Please provide the details of someone we can contact in the unlikely event of accident or illness whilst you are volunteering: these details will not be passed on to any third party and will be kept securely with your information.

<b>Name</b>	
<b>Relationship to you</b>	
<b>Contact phone numbers</b>	

## **Part 5 – Availability**

Please confirm days you would be available to volunteer.

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>

## **Please confirm by signing below.**

I declare that the information I have given is, to the best of my knowledge and belief true and complete.

<b>Signed:</b>	<b>Date:</b>
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**Please complete and return to:**

**Volunteer Co-ordinator  
Burton Constable Foundation  
Burton Constable Hall  
Skirlaugh  
Hull  
HU11 4LN**

## **Data Protection:**

The information that you have provided is required to administer your interest in volunteering with Burton Constable Foundation. It will be held securely on the BCF database and in line with the requirements of the Data Protection Act 1998.